

**GLASTONBURY INSURANCE ADVISORY COMMITTEE  
SPECIAL MEETING MINUTES  
THURSDAY, MAY 17, 2018**

The Glastonbury Insurance Advisory Committee with Finance Director, Julie Twilley, in attendance, held a special meeting at 5:30 p.m. in meeting room A, Town Hall, 2155 Main Street, Glastonbury, Connecticut. Also in attendance was Insurance Agent of Record, Scott Sundberg from H.D. Segur.

**Roll Call**

***Members***

Mr. Woodrow Baird  
Mr. Christopher Griffin  
Mr. David Hoopes  
Mr. Benjamin Kehl  
Mr. Stephen Ludwig  
Mr. Luther Weeks  
Mr. William Wulftange

**1. Public Comment Session**

***No one spoke***

**2. Election of Officers**

***Nomination By:*** Mr. Weeks  
Mr. Christopher Griffin for Chairman

***Seconded By:*** Mr. Wulftange

Mr. Ludwig called for other nominations but hearing none, he closed the nominations and called for a vote.

***Result:*** Mr. Griffin elected Chairman by a unanimous vote (7-0-0).

Mr. Hoopes praised Mr. Ludwig for his work as Chairman.

***Nomination By:*** Mr. Hoopes  
Mr. Stephen Ludwig for Vice Chairman

***Seconded By:*** Chairman Griffin

***Result:*** Motion and Second withdrawn.

**Nomination By:** Mr. Ludwig  
Mr. Benjamin Kehl for Vice Chairman

**Seconded By:** Mr. Hoopes

Chairman Griffin called for other nominations but hearing none, he closed the nominations and called for a vote.

**Result:** Mr. Kehl elected Vice Chairman by a unanimous vote (7-0-0).

### **3. Action: Minutes of 6/26/2017 Meeting**

**Motion By:** Mr. Ludwig

**Seconded By:** Mr. Hoopes

BE IT RESOLVED, that the Glastonbury Insurance Advisory Committee approves the minutes submitted for the meeting held June 26, 2017.

**Disc:** Mr. Ludwig noted that the last sentence speaks to a fall meeting that never transpired.

**Result:** Motion passes unanimously. {7-0-0}

### **4. Communication: Schedule of Insurance**

Mr. Segur reviewed the Schedule of Insurance. Mr. Baird asked for a breakdown on the policy premium, for an evaluation of loss versus deductible and for a hardcopy of the loss runs. He asked about counsel and if they have the renewal information. Mr. Segur said that CIRMA handles the counsel but towns can choose their own. He also said that they are currently negotiating the renewal noting that they had originally anticipated a 5% increase but now think it will be flat or better. Mr. Baird felt they should increase their deductibles and their coverage perhaps by \$10-20M. The discussion continued.

### **5. Communication: Review of Loss Experience**

Mr. Segur reviewed their loss experience noting the poor experience with worker's comp. Mr. Ludwig asked about the publicized loss in other municipalities from phishing schemes. Mr. Twilley said that they have policies to prevent such losses. Mr. Baird asked about the breakeven ratio and Mr. Segur said 65%.

**6. Communication: Review of 2018/2019 Renewal**

Mr. Segur said he'd come back in June to discuss the renewal.

**7. Communication: Self Insurance Update for Town/Board of Education Health Insurance as of March 31, 2018**

Ms. Twilley reviewed the report to the Committee dated May 14, 2018.

**8. Communication: Next Meeting (TBD)**

A consensus was reached in favor of June 21<sup>st</sup> as a tentative next meeting date to be confirmed by Ms. Twilley.

**9. Adjournment**

*Motion By:* Mr. Hoopes

*Seconded By:* Mr. Ludwig

BE IT RESOLVED, that the Glastonbury Board of Finance hereby adjourns their meeting of May 17, 2018, at 7:00pm.

*Result:* Motion passes unanimously {7-0-0}.

**Respectfully submitted,**

*Kimberly Meanix Miller*

**Kimberly Meanix Miller  
Recording Clerk**